



Law Enforcement Referral Guide

AcenTek utilizes a 3rd party service to process legal requisitions, please use the following instructions.

Historical Records Production

All requests for **non-emergency** and **emergency** historical records production pursuant to a subpoena, court order, search warrant, or other legal process should be addressed to **AcenTek** and sent to Subsentio.

All requests **must** identify the requesting agency, sender's name, address, email address, and telephone number.

Regular Business Contact Information	Emergency Contact Information
Main: 877-510-4357 (Opt. 2)	Main: 877-510-4357 (Opt. 1)
Fax: 703-953-3643	Fax: 703-953-3661
Email: RP@subsentio.com	

Mailing Address
Subsentio, LLC Attn: Records Production 14900 Bogle Drive Suite 101 Chantilly, VA 20151

Lawful Intercept Technical Assistance

All requests for **non-emergency, emergency, and troubleshooting** issues regarding lawfully authorized intercepts pursuant to a court order or surveillance warrant or other legal process, should be addressed to **AcenTek** and sent to Subsentio.

All requests **must** identify the requesting agent's contact information so that Subsentio's Law Enforcement Request form can be returned and processed.

Regular Business Contact Information	Emergency Contact Information
Main: 720-213-5735	Main: 720-213-5735
Fax: 866-217-4097	
Email: courtorders@subsentio.com	